September 21, 2004

Board of Supervisors
Marin County Flood Control and Water Conservation District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Addendum to Consultant Agreement for Professional Services
Project Study Report for New Pump Station in Novato
Project No. LUFX12

Dear Board Members:

RECOMMENDATION: Approve the Addendum to the Professional Services Agreement with Winzler & Kelly for professional services to analyze and prepare a study report for a new pump station in Flood Zone One.

SUMMARY: On May 4, 2004, your Board executed an agreement for $43,000 to provide professional services to prepare a project study report to analyze potential alternatives and environmental impacts to improving/replacing two old pump station facilities. The Novato Sanitary District (NSD) owns one of the facilities, and it is anticipated that the study will be the basis for a joint construction project. The NSD is a partner and has been providing input during development of the study; however, their input has been less than timely and we need to revise our agreement to change the end date. In order to allow for availability of the consultant at both meetings of the Zone One Advisory Board and the NSD Board it was agreed to extend the time limit of the original agreement.

FISCAL IMPACT: There are no adjustments to the original contract costs. Funds for the original agreement were encumbered from account #227-FC1-2325.

REVIEWED BY: [ ] Auditor Controller [ ] N/A
[X] County Counsel [ ] N/A
[ ] Human Resources [ X] N/A

Respectfully submitted,

MARIN COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

John Wooley
Senior Civil Engineer

Attachment

cc: Qiana Davis, Accounting