September 21, 2004

Board of Commissioners
Housing Authority of the County of Marin
Marin Civic Center
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: 2005 Marin City Landscape Maintenance Contract
Women Helping All People

RECOMMENDATION: Authorize the Executive Director to execute the attached Agreement between Marin Housing Authority and Women Helping All People (WHAP) to provide grounds maintenance services for the Marin City public housing site for the period January 1, 2005 through December 31, 2005, at a cost not to exceed $132,000.

SUMMARY: WHAP has provided landscape maintenance services on the 32-acre Marin City public housing site since 1993. This resident organization has been maintaining the landscape, parking lots and hillside areas in a professional manner. We have negotiated the attached contract which represents a 2.5% increase in cost from 2004.

The landscape contract is the largest single contract for routine services in the public housing program and represents a long-standing partnership with the resident organization.

FISCAL IMPACT: Funds for this contract are budgeted in the Year 2005 Public Housing Operating Budget.

CHRISTINE GOUIG
Executive Director